



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

November 10, 2005

Bob Kjellander, Treasurer
Republican National Committee
310 First Street SE
Washington, DC 20003

Response Due Date:
December 12, 2005

Identification Number: C00003418

Reference: March Monthly Report (2/1/05-2/28/05)

Dear Mr. Kjellander:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Schedule A supporting Line 15 discloses the refund of several disbursements (see chart below). However, it appears that these rebates/refunds were not previously reported by your committee. Please amend the appropriate report(s) to disclose the original date of the disbursement(s) on Schedule B supporting Line 21(b) of the Detailed Summary Page.

1997 Kinney Family Trust	\$453.08	2/7/05	Insurance
M. M. Boyce	\$155.28	2/7/05	Insurance
Isabella Beeson	\$700.00	2/10/05	Equipment
Melinda James	\$700.00	2/10/05	Equipment
Merrill Real Estate Company	\$7,552.00	2/10/05	Rent
Linda D. Herren	\$210.00	2/17/05	Meals
MGL Enterprises, Inc..	\$1,297.50	2/17/05	Office Supplies
APAL Customer Services, Inc.	\$48,847.24	2/28/05	Telecomm Refund
Cafritz Company	\$356.49	2/28/05	Rent Refund
Cobraserv National Service Ctr	\$1,995.54	2/28/05	Insurance
Cobraserv National Service Ctr	\$897.04	2/28/05	Insurance
Cobraserv National Service Ctr	\$4,802.90	2/28/05	Insurance
Cobraserv National Service Ctr	\$2,339.94	2/28/05	Insurance

-Schedule B of your report discloses a reimbursement(s) to an individual(s) for apparent travel and subsistence advances in which the total amount reimbursed exceeds \$500. When the reimbursement amount to staff for travel and subsistence advances exceeds \$500, the payments by committee staff that make up the reimbursement may have to be itemized. For example, if the related payment(s) to any one vendor by the staff aggregates in excess of \$200 for the calendar year, the payment(s) must be itemized as a memo entry for that reimbursement. Each memo entry must include the complete name and address of the original vendor, as well as the date, amount and an adequate purpose. If itemization is not necessary for a particular reimbursement to staff in excess of \$500, you must clarify this in an amendment to this report. Please amend your report to include the missing or clarifying information. 11 CFR §104.9 and Advisory Opinion 1996-20, footnote 3

-Schedule A supporting Line 12 discloses that your committee received a \$11,705.51 transfer from Victory 2004 – Maine; however, a review of the reports filed by this committee discloses the disbursement to be for a refund of a contribution received. Refunds of contributions made to federal candidates and other committees should be properly disclosed on a separate Schedule A, Supporting Line 16 of the Detailed Summary Page. Please refer to the instructions for each line when determining the proper categorization(s) for your next filing.

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1137.

Sincerely,
Katrina Senger
Katrina Senger
Campaign Finance Analyst
Reports Analysis Division

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